

**General instructions and steps for filling an application for NOC for laying pipe line/Hydraulic vetting of GAD of Bridges/Vetting of MHP DPR.**

Step:1-Enter valid Email id of Applicant/Entity/Organisation/Company for login in future.

Step:2-Create a password for login.

Step:3-Enter the name of person who is authorized from the company to file an application on behalf of company. In case of Punjab government department, applicant should be XEN level officer.

Step:4-Enter the mobile number of applicant(who is authorized from the company to file an application on behalf of company).

Step:5-Enter the name of entity/organization/company for which applicant is applying for NOC of laying pipeline/Hydraulic vetting of GAD of Bridges/Vetting of MHP DPR.

\*If a private person does not have a company/organization but he seeks NOC for laying pipeline/Hydraulic vetting of GAD/Vetting of MHP DPR. Enter the name of Applicant.

\*In case Punjab government department, fill name of department. i.e (1) Public works department(B&R), Punjab(2) Punjab Mandi board.

\*In case of NHAI projects, The GAD should be submitted by Project director or the person authorized by project director, to file an application and should be the permanent employee in the office of Project director, NHAI.

Step:6-Select type of entity(a)Other State department /Centre government department.

(b) Punjab Government.

(c) Private –who is not applying for any government institution.

Step:7-Office address-It must be complete address of Entity/organization/Company. In case of single person (who does not own a company/organization, It can be home address)

\*Address must be complete.

Step:8-Enter the name of Divison-The division which deal with the canal/drain/river/rivulet etc.(for which applicant is applying)

Step:9-Select name of district in which the office of applicant, situated

Step:10- Select name of Tehsil in which the office of applicant, situated.

Step:11-Enter the aadhaar number of the applicant.

Step:12-Enter the PAN of the company (linked with the account, from which payment will be done).

Step:13-Enter the name of Main channel-(a) In case of canal wing-Enter name of irrigation channel from which distributories, minor, branch etc (for which applicant is applying), offtakes.

i.e-Let Applicant is applying for GAD vetting/pipeline/MHP at RD 15900 of Aranauli Disty. Arnauli disty offtakes from Narwana branch.

So name of Main channel will be Narwana branch.

(b) In case of Drain-Enter name of main channel in which drain(for which applicant is applying) falls in.

i.e- let applicant is applying for GAD vetting/pipeline at RD 19069 of Jhambowali choe. Jhambowali choe fall in Ghaggar. So the name of main channel will be Ghaggar.

Step:14-Enter the name canal/river/drain/river/rivulet etc.(for which applicant is applying)

Step:15-Enter the RD of canal/drain/river/rivulet etc. (for which applicant is applying)

Step:16-Select nature of work: Hydraulic vetting of GAD/laying of pipe line.

Step:17-Application-upload the application.

Step:18-Checklist-Upload the documents as per checklist.

Step:19-NOC:Upload the NOC in case of Hydraulic vetting of GAD.

Step:20-Declaration-click on box for declaration.

Step:21-Submit the application.